

~~SECRET~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 28 January 1954

FROM : Acting Chief, Technical Review Staff

SUBJECT: Weekly Activity Report

1. (2) Projects and Studies in Process.a. Development of Technical Review Procedures and Operating Policies (continued item)

No change.

2. (3) Other Items of Interest.a. Review of FE Tables of Organization (completed item)

As informally requested by O & M Service, reviewed headquarters and field tables of organization for logistics elements of FE Division and furnished comments thereon. Acting Chief, Supply Division, collaborated in the development of comments, which were coordinated with the Assistant Chief for Operations prior to signature by the Deputy Chief of Logistics.

3. (5) Major Objectives.a. Review of Logistics Office Organizational Elements (continued item)

(1) Administrative Staff. Furnished the Chief, Administrative Staff, with copy of the complete work programs for Administrative Staff functions, together with staffing analysis.

25X1A9a

(2) Continued fact-finding phase of C&R Staff review.



IO/TRS/JAS:ae

~~SECRET~~~~CONFIDENTIAL~~